

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MAY 5, 2020

MEETING MINUTES

6:00 P.M.

The Port of West St. Mary held its monthly meeting via Teleconference. The meeting was called to order by Mr. Wilson Terry, President of the Port Commission. Mr. Terry led in the Pledge Allegiance. Ms. Donna Lanceslin gave the Invocation. A roll call resulted in the following:

Present:

Calvin Deshotel  
Donna Lanceslin  
Ralph Longman  
Willie Peters  
Joseph Phillips  
Murphy Pontiff  
Wilson Terry

Absent:

Greg Paul  
Joseph Tabb

Also present at the meeting were: Mr. John LeBlanc of DLS, LLC, Mr. Eric Duplantis, Port Attorney, Ms. Benita Prevost, Secretary, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

There were no public comments.

A motion was made by Mr. Peters to dispense with the reading of the March 3, 2020 meeting minutes and to accept the same. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously.

Mr. Allain reported that on Easter Sunday (April 12<sup>th</sup>), the motor on the down hole well pump at the water plant malfunctioned. He and the water plant operator were on scene at approximately 9:30 a.m. Upon inspection by a technician it was determined that the motor was not working. Layne Christensen Company was contacted and they extracted the pump to identify the motor and a new motor was ordered and delivered via Hot Shot to the port site. Water pressure was recovered on Tuesday, April 14 and the water plant was on a Boil Water Advisory for a 48 hour period at which time water samples were found to be safe. The Boil Water Advisory was lifted. A motion was made by Mr. Phillips to pay the invoice from Layne Christensen for the work performed to repair the water well in the amount of \$17,068.00. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously.

Mr. Allain gave a FEMA/Hurricane Barry update. He reported that the Port received two payments from FEMA – a \$38,000.00 payment for pumping water out of the Industrial Park and repairs to buildings at the Port and a \$7,000 payment for other damage at the port site. He also reported that he is in the process of mitigating the rail. He will report any new developments at the next monthly meeting.

Mr. Allain gave an update on the Mammoet project for Orion Carbon Black. Mammoet has been contracted to bring in equipment by barge for work to be performed at Orion. The company is leasing a section of the Port dock to transport the materials. They have made two successful hauls as of this date and are anticipating two more, one this month and one in June.

Mr. Allain reported that in an effort to assist the Port tenants in this time of the Covid 19 Pandemic and the extremely low price of oil, it was suggested that the Port Commission consider furloughing the lease payments for Port tenants for two to three months. The lease payments, if furloughed would be \$46,236.12 for two months and \$69,354.18 for three months for all tenants at the Port. The payments would be added on to the end of the lease. Mr. Deshotel asked what the percentage was and Mr. Allain explained that most Port Boards are doing the same for their tenants and that the payments would be added to the end of the lease. Mr. Terry asked if there were any additional questions – there were none. A motion was made by Mr. Peters to authorize the Executive Director and the Port Attorney to negotiate the furloughing of lease payments for Port tenants for three months. The motion was seconded by Mr. Philips. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously.

A motion was made by Mr. Longman to issue a Letter of No Objection as requested by Miller Engineers on behalf of Mr. Eugene Fortier for work to be performed on a boat house located on Bayou Teche. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was discussion or opposition – there was none. The motion carried unanimously.

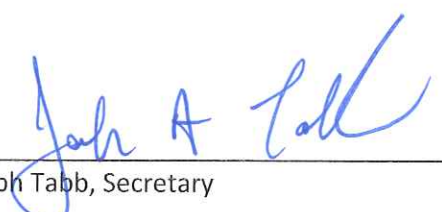
Mr. Allain reported that the Port Commission previously voted to support the Central Coast Historical Hydrological Restoration project. A motion was made by Mr. Longman to execute and enter into a Cooperative Endeavor Agreement with local entities in support of the project and to contribute a maximum of \$5,000 in support of the project. The motion was seconded by Mr. Pontiff. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously.

Mr. Duplantis, Port Attorney reminded the Commission that their Financial Disclosure reports are due by May 15<sup>th</sup> and asked that they notify Becky when their reports have been submitted.

Mr. Allain reported that Mr. Miller could not be in attendance for the meeting, but indicated that all is going well with the Technical School and that the Economic Development Administration office in Austin, Texas is approximately half way through the review and approval process. Mr. Allain also noted that the cement road funded through the St. Mary Parish Council, leading to the Baldwin Campus, is nearing completion and will be an asset to the Technical School and the Baldwin Campus.

There being no further business to be discussed, a motion was made by Mr. Deshotel to adjourn the meeting. The motion was seconded by Mr. Pontiff. Mr. Terry asked if there was any discussion or opposition – there was none. The motion carried unanimously and the meeting adjourned at 6:15 p.m.

Signed \_\_\_\_\_

  
Joseph Tabb, Secretary